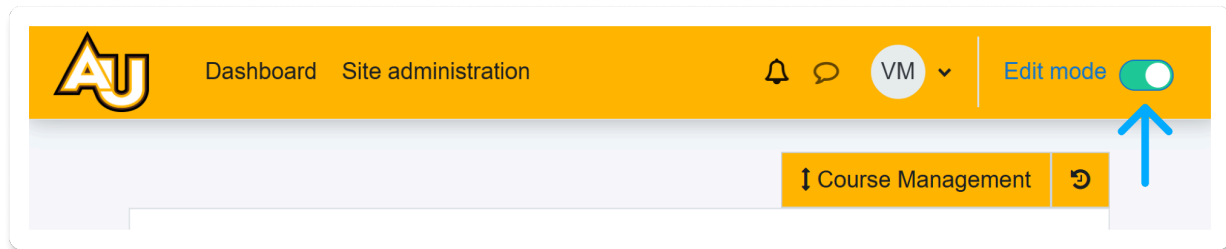


Turnitin: A Step-by-Step Guide

Step 1: Add Turnitin LTI Activity

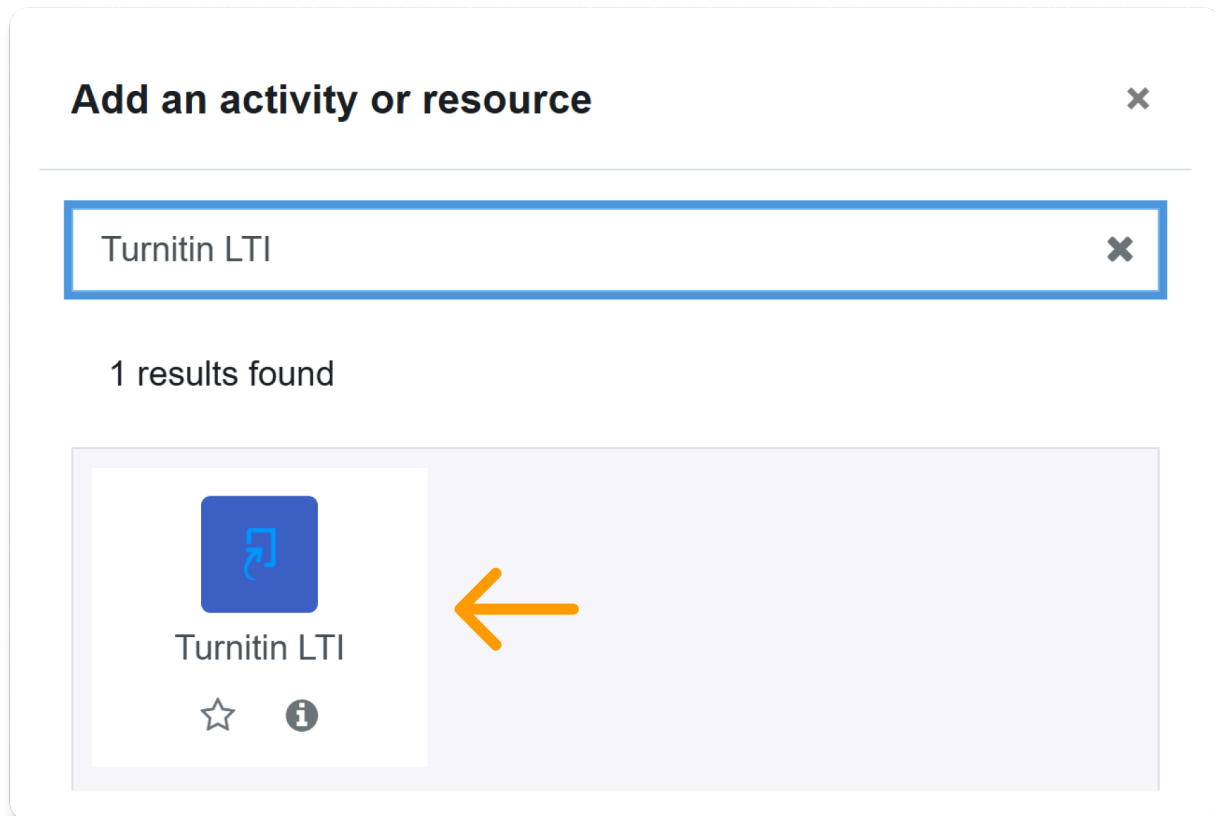
Turn **Edit mode** “on” in your course to enable editing features.



Navigate to the desired section of your course where you want to add the activity.

Click the **"Add an activity or resource"** link.


In the activity selection window, search for and select the **"Turnitin LTI"** option.




Add an “**Activity name**” under the **General** toggle.

Adding a new External tool

[Expand all](#)

 **General**

Activity name 

Step 2: General Settings

Add an “**Activity name**” and adjust other settings as needed (ex: **Grade Type**, **Grade Category**, etc).

Leave fields related to the **Tool** empty; they will auto-populate with the LTI information.

Grade

Grade ?

Type

Maximum grade

Grade category ?

Grade to pass ?

Tool URL ?

Secure tool URL ?

Launch container ?

Consumer key ?

Shared secret ?

Custom parameters ?

Icon URL ?

Secure icon URL ?

Select content

Then hit the “**Save and display**” button.

Save and return to course

Save and display

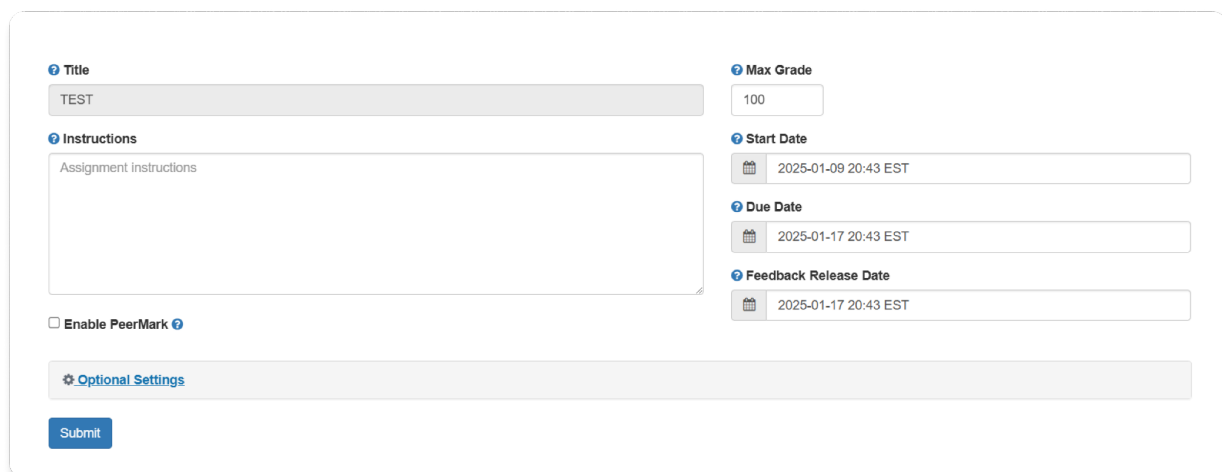
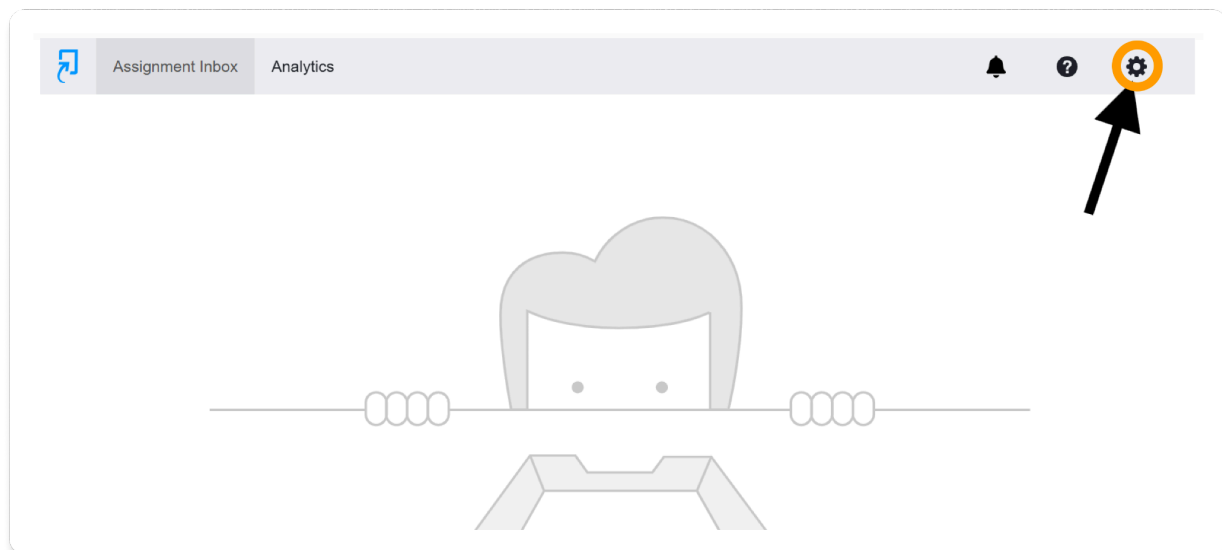
Cancel

Step 3: Assignment Inbox

When the page refreshes, you will see the **Turnitin Assignment Inbox**, where student submissions will appear via the feedback studio, and you will see similarity report results and grade submissions.

Click the Turnitin Assignment **Settings Wheel**.


Update settings relevant to your assignment, such as **Title, Grade, Instructions** and **Start and Due Dates** can be modified here.

A screenshot of the Turnitin Assignment Settings form. The form is organized into two columns. The left column contains: 'Title' with a text input field containing 'TEST'; 'Instructions' with a large text area containing 'Assignment instructions'; and 'Enable PeerMark' with an unchecked checkbox. The right column contains: 'Max Grade' with a text input field containing '100'; 'Start Date' with a date picker showing '2025-01-09 20:43 EST'; 'Due Date' with a date picker showing '2025-01-17 20:43 EST'; and 'Feedback Release Date' with a date picker showing '2025-01-17 20:43 EST'. At the bottom of the form, there is an 'Optional Settings' section with a gear icon and a 'Submit' button.

Step 4: Optional Settings


Click on **Optional Settings** to adjust **Submission settings**, **Similarity Report settings** and more.




****DO NOT COPY THE BELOW - These settings are determined by YOUR assignment's requirements and should be modified as such****

 [Optional Settings](#)

Submission settings


Submit papers to





Standard paper repository  

- Allow submission of any file type 
- Allow late submissions 
- Attach a rubric 

Similarity Report

- Generate Similarity Reports for student submission

Generate reports immediately (students cannot resubmit) 

- Allow students to view Similarity Reports 
- Exclude bibliographic materials 
- Exclude quoted materials 
- Exclude small sources 

Compare against

- Student paper repository
- Current and archived web site content
- Periodicals, journals and publications

Exclude assignment template

Upload or create a template of text to be automatically excluded from the Similarity Report.

[Upload Template](#)

[Create Custom Template](#)

Note: Once a submission has been made to the assignment, templates can no longer be added or edited.

[Template Requirements](#) ▲

Click **Submit** to save changes, whenever they are made.

Grading Turnitin Submissions

Viewing and Grading a Turnitin Submission

Now that your Turnitin assignment is on your course page, you will be able to view and grade any student submissions.

Follow the steps below:

1. To view a submission, go into your Moodle course and click on your Turnitin assignment to view student submissions. You will by default be in the **'Assignment Inbox.'**

Vic Muntean Sandbox / Sections / Turnitin Workshop DEMO

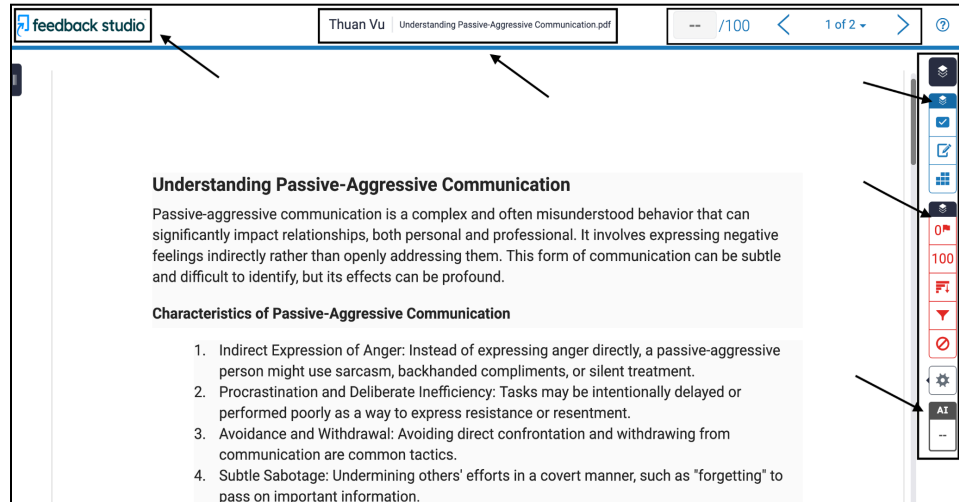
EXTERNAL TOOL
Turnitin Workshop DEMO

External tool Settings More ▾

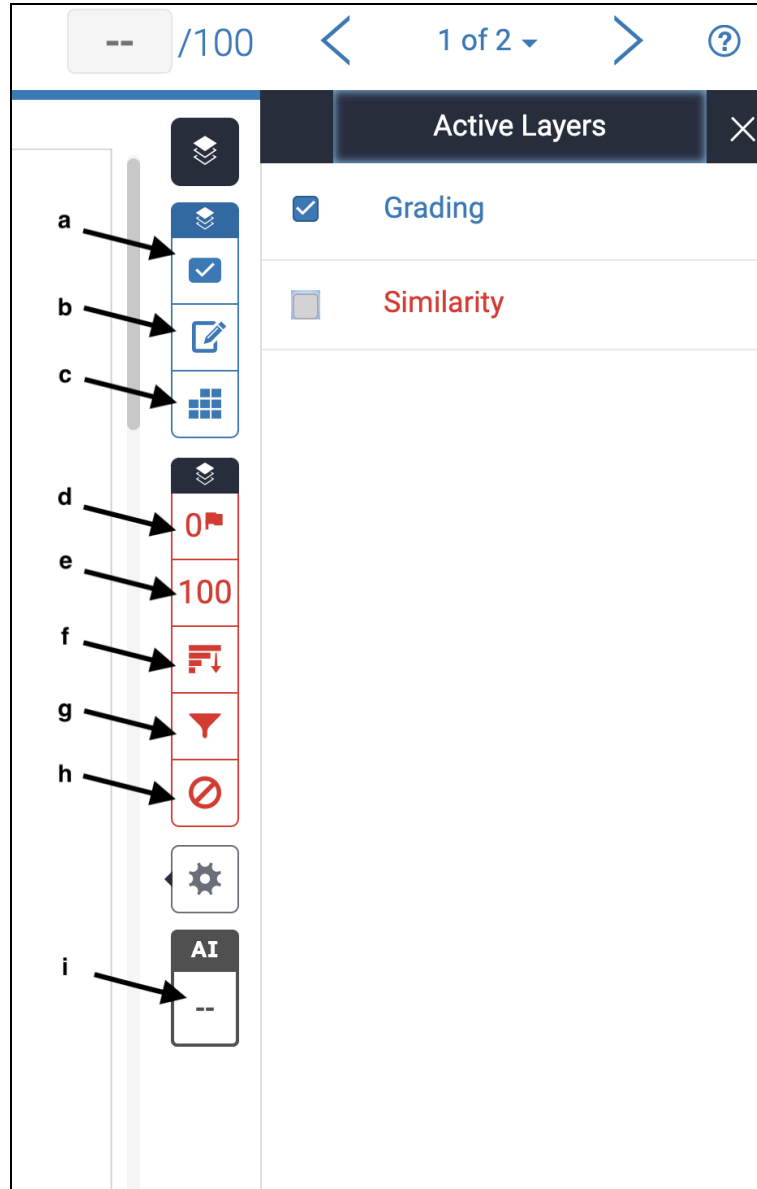
Please submit your essay on _____

<input type="checkbox"/>	a Author	b Title	c Submission ID	d Uploaded	Viewed	e Grade	f Similarity	g Flags	h Options
<input type="checkbox"/>	Thuan Vu	Understanding Passive-Ag...	2588518950	February 14, 2025	✍		100%	--	...
<input type="checkbox"/>	Demo 1 Vic	Instructor Guide.docx	2588518228	February 14, 2025	✍		20%	--	...
	Aditya Shunmugham	Not yet submitted	--	--			--	--	...
	Hannah Nisimov	Not yet submitted	--	--			--	--	...

- a. Students' names
 - b. Submission title
 - c. Paper ID
 - d. Timestamp of when assignment was submitted
 - e. Column for the Grade
 - f. Similarity score (a percentage of material in the paper that matches sources in the Turnitin databases)
 - g. Flags for the paper
 - h. Options column for that student
2. To grade a submission, select the **pencil icon** under the **Grade** column. Once clicked on, a pop-up window will appear called **'Feedback Studio.'** There are a variety of things to do in the Feedback Studio. At the top right of the Studio is where you can switch between all of the available submissions.



3. You'll see a toolbar to the right where you can enter in comments and view the **Match Overview** to compare the student's content with content from Turnitin's database. Once you are done grading, the grade will automatically save. The student will be able to see the grade on their end after the **Feedback Release Date** (the **feedback release date** can be adjusted under the Turnitin settings indicated by a gear icon). To get to the settings, go to the submission page and click on the **Gear** icon towards the far-right.



- a. QuickMarks: add a quick mark
- b. Feedback Summary: add a text or audio comment
- c. Rubric/Form: view/attach rubric
- d. Flags for Review: shows hidden text, abnormalities, etc.
- e. Match Overview: shows matches to other submissions
- f. All sources: lists the sources used
- g. Filters and Settings: filters/settings for viewing the submission
- h. Excluded sources: shows excluded sources
- i. AI detection: shows if generative AI has been used

For additional resources and guides, please visit:

[Turnitin Quick Guides - FCPE Website Link](#)

[AI & Turnitin](#)

[Faculty Senate Committee for AI - Resources](#)