ADELPHI
UNIVERSITY

2018-2019 Transfer Financial Aid Checklist

Getting Started

☐ If you have not previously filed for federal financial aid, you can obtain a Federal Student Aid ID (FSA ID) from the U.S. Department of Education. If you are a dependent, one parent will also need an FSA ID.

☐ File the Free Application for Federal Student Aid (FAFSA) at fafsa.gov as soon as possible on or after October 1, 2017. When completing the 2018-2019 FAFSA you will be using income data from calendar year 2016; you should use the FAFSA IRS Data Retrieval Tool (DRT) to populate the income data from the IRS. In order to protect your privacy, if you use the IRS DRT when completing the 2018–2019 FAFSA form on fafsa.gov, the federal government will not display your tax return information on the DRT web page, on your FAFSA form or on your Student Aid Report (SAR). Instead, you'll see "Transferred from the IRS" in the appropriate fields on fafsa.gov. **If eligible, it is strongly recommended to utilize the IRS DRT. The IRS DRT remains the fastest, most accurate way to input your tax return information into the FAFSA form.** The priority filing deadline for transfer students entering in Fall 2018 is March 1, 2018. The priority filing deadline for transfer students entering in Spring 2019 is November 1, 2018. Adelphi's federal school code is 002666.

☐ New York State residents should complete the New York State Tuition Assistance Program (TAP) application at hesc.ny.gov. There will be a link on your FAFSA confirmation page to the TAP application page. Adelphi's TAP school code is 0010.

☐ Promptly complete and submit all requested additional information and documentation.

☐ Ensure that all of your academic transcripts from prior schools have been submitted to the Office of University Admissions. This will ensure that your financial aid is awarded based upon your correct academic standing.

Understanding Your Financial Assistance Plan

After you have been admitted and have submitted your FAFSA and required documents, you will receive a Financial Assistance Plan. Review this information and all accompanying materials. This plan outlines your eligibility for the different types of financial aid: scholarships and grants (free money), student loans (which must be repaid) and work study. Be sure to review your enrollment and housing status on this letter and contact us if your plans have changed so we can update our records and recalculate your eligibility if necessary.

Some types of financial aid require the completion of additional documents:

☐ **Federal Direct Student Loan** borrowers must complete a master promissory note (MPN) at studentloans.gov. These forms should be completed after May 1, 2018.

☐ **Federal Perkins Loan and Nursing Student Loan** recipients must complete a master promissory note (MPN) at ecsi.net/prom5r. You will receive an email in June to let you know when the MPN is available to sign.

☐ Review your TAP award at hesc.ny.gov to make sure it has our TAP school code: 0010.

☐ Explore the various payment options that are available, such as payment plans and loans.

After You Register

You will receive an email (Adelphi email account) shortly after you register notifying you that your e-bill is available for your review.

☐ Log on to ecampus.adelphi.edu to review your e-bill. The e-bill will take into account any anticipated financial aid that you are expecting. If you are residing on campus, review the health insurance requirements at

health.adelphi.edu/insurance. Pay special attention to any alert messages in eCampus.

☐ If there is an outstanding balance, explore your options such as Adelphi payment plans, Federal Parent PLUS loans and/or private/alternative loans.

☐ Federal Work Study recipients who wish to work should attend the job fair that is held at the start of the fall semester. Information will be available concerning the opportunities to work on campus or through the America Read/America Counts programs. Because Federal Work Study students get paid for hours worked, this award will not be deducted from the bill. For information on job opportunities, visit adelphi.edu/career.

Questions? Please browse financial-aid.adelphi.edu for more information or to contact us. We are here to assist you.