



**Part B: Check the box that appropriately reflects your/your family’s special circumstance.**

*If none of the following circumstances are applicable to your/your family’s’ situation, please do not complete the rest of the form.*

<b>Special Circumstance</b> Check the box that appropriately reflects your circumstance	<b>Definition</b> Reason for submission	<b>Required Documentation</b> <u>Dependent</u> students must submit all student <b>and</b> parental tax returns, W-2 forms, 1099 forms, etc.
<input type="checkbox"/> <b>Involuntary</b> loss of income or employment (wage/employment, alimony, child support, retirement/pension, taxed social security, worker’s compensation)	Income and/or benefits in 2023 were significantly less than in 2022.	<ul style="list-style-type: none"> <li>• Documentation of loss of employment or other income</li> <li>• Unemployment benefit statement/history</li> <li>• 2022 &amp; 2023 signed Tax Return Form 1040 (and 1040X if amended) with all applicable schedules</li> <li>• 2022 &amp; 2023 W-2 Forms and 1099 Forms</li> <li>• Last pay stub showing year-to-date earnings and withholdings</li> </ul>
<input type="checkbox"/> One-time payment, such as a retirement account withdrawal or retroactive wages	A lump-sum payment was received in 2022 and will not be received again.	<ul style="list-style-type: none"> <li>• 2022 &amp; 2023 signed Tax Return Form 1040 (and 1040X if amended) with all applicable schedules</li> <li>• 2022 &amp; 2023 W-2 Forms and 1099 Forms</li> <li>• Documentation of one-time payment</li> <li>• Letter explaining what the funds were used for and the remaining balance of the payment</li> </ul>
<input type="checkbox"/> Separation or divorce	FAFSA information does not reflect your parent(s) current marital status or income.  <i>Note: Recent non-legal separations are subject to a six-month waiting period.</i>	<ul style="list-style-type: none"> <li>• Divorce/separation agreement or attorney letter</li> <li>• Documentation of separate residences</li> <li>• 2022 &amp; 2023 signed Tax Return Form 1040 (and 1040X if amended) with all applicable schedules</li> <li>• 2022 &amp; 2023 W-2 Forms and 1099 Forms</li> <li>• Household Member Form for dependent students</li> </ul>
<input type="checkbox"/> Death of a parent	Parent passed away after the 2024-2025 FAFSA was filed	<ul style="list-style-type: none"> <li>• Death certificate</li> <li>• Amount of any death benefits to be received</li> <li>• 2022 &amp; 2023 signed Tax Return Form 1040 (and 1040X if amended) with all applicable schedules</li> <li>• 2022 &amp; 2023 W-2 Forms and 1099 Forms</li> </ul>
<input type="checkbox"/> Medical/dental expenses	Expenses paid out-of-pocket that exceed 11% of 2022 total income	<ul style="list-style-type: none"> <li>• 2022 &amp; 2023 signed Tax Return Form 1040 (and 1040X if amended) with all applicable schedules</li> <li>• 2022 &amp; 2023 W-2 Forms and 1099 Forms</li> <li>• Copies of all out-of-pocket paid expenses (not bills) for 2022</li> </ul>
<input type="checkbox"/> Other extenuating circumstance	Extenuating circumstance <b><u>not</u></b> listed above	<ul style="list-style-type: none"> <li>• Submit individual documentation to validate your circumstance</li> </ul>