

One-Stop Student Services Center **2024-25 Dependent Student Aid Appeal Form**

The 2024-2025 FAFSA requires students and their families to provide income information from the 2022 ax year. If there has been a significant change in income since 2022, use this form to request a review of your aid based on your current income situation.
A statement, signed by both student and parent(s), must be submitted with the form to have your change in income reviewed. The statement should explain your/your family's change in income with specific details, such as date of incident, person to whom change in income pertains, and this person's relationship to the student.
Review the form in its entirety and complete all sections of the form. Additional documentation may be requested.
Please note: Forms submitted without appropriate documentation will not be considered.
All required forms can be found on Adelphi's One-Stop Student Services Center website.
Part A: Statement explaining your/your family's extenuating circumstance in detail. You can submit a typed version of your statement, which should include wet signatures for both student and parent(s) if student is dependent.
Student signature: Date of completion:
Parent(s) name(s) (Print):Parent(s) signature:

Student Name _____Student AU ID Number _____

Part B: Check the box that appropriately reflects your/your family's special circumstance.

If none of the following circumstances are applicable to your/your family's' situation, please do not complete the rest of the form.

Special Circumstance	Definition	Required Documentation
Check the box that appropriately reflects your circumstance	Reason for submission	<u>Dependent</u> students must submit all student and parental tax returns, W-2 forms, 1099 forms, etc.
Involuntary loss of income or employment (wage/employment, alimony, child support, retirement/pension, taxed social security, worker's compensation)	Income and/or benefits in 2023 were significantly less than in 2022.	 Documentation of loss of employment or other income Unemployment benefit statement/history 2022 & 2023 signed Tax Return Form 1040 (and 1040X if amended) with all applicable schedules 2022 & 2023 W-2 Forms and 1099 Forms Last pay stub showing year-to-date earnings and withholdings
One-time payment, such as a retirement account withdrawal or retroactive wages	A lump-sum payment was received in 2022 and will not be received again.	 2022 & 2023 signed Tax Return Form 1040 (and 1040X if amended) with all applicable schedules 2022 & 2023 W-2 Forms and 1099 Forms Documentation of one-time payment Letter explaining what the funds were used for and the remaining balance of the payment
Separation or divorce	FAFSA information does not reflect your parent(s) current marital status or income. Note: Recent non-legal separations are subject to a sixmonth waiting period.	 Divorce/separation agreement or attorney letter Documentation of separate residences 2022 & 2023 signed Tax Return Form 1040 (and 1040X if amended) with all applicable schedules 2022 & 2023 W-2 Forms and 1099 Forms Household Member Form for dependent students
Death of a parent	Parent passed away after the 2024-2025 FAFSA was filed	 Death certificate Amount of any death benefits to be received 2022 & 2023 signed Tax Return Form 1040 (and 1040X if amended) with all applicable schedules 2022 & 2023 W-2 Forms and 1099 Forms
Medical/dental expenses	Expenses paid out-of-pocket that exceed 11% of 2022 total income	 2022 & 2023 signed Tax Return Form 1040 (and 1040X if amended) with all applicable schedules 2022 & 2023 W-2 Forms and 1099 Forms Copies of all out-of-pocket paid expenses (not bills) for 2022
Other extenuating circumstance	Extenuating circumstance not listed above	Submit individual documentation to validate your circumstance