

STUDENT

ACCESS

OFFICE

STUDENT

GUIDE

2022–2023

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ADELPHI UNIVERSITY'S COMMITMENT TO STUDENTS WITH DISABILITIES

Adelphi University's Student Access Office (SAO), as required under Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act (ADA) of 1990, makes available reasonable accommodations and assistance to students with disabilities. The objective is to ensure that our students receive equal access to all of the University's programs and services. SAO policies, procedures and practices reflect our commitment to offer students a meaningful opportunity to fully participate in and benefit from their educational experience. To that end, the office seeks to balance students' right to access with our obligation to protect the integrity of Adelphi University's programs and services.

STUDENT ACCESS OFFICE—MISSION STATEMENT

To ensure equal access to all of the University's programs, services and facilities for students with documented disabilities. Through leadership and guidance to the campus community, and assistance, advocacy and reasonable accommodations for students, SAO fosters an accessible campus environment. SAO is dedicated to student learning and development through the utilization of individualized accommodations and purposeful interactions.

Hours of Operation*

Monday	8:30 a.m.–7:00p.m.
Tuesday	8:30 a.m.–7:00p.m.
Wednesday	8:30 a.m.–7:00p.m.
Thursday	8:30 a.m.–7:00p.m.
Friday	8:30 a.m.–4:30p.m.

Contact Information

Director: Rosemary Garabedian
Phone: **516.877.3145**

Associate Director: Caitlin Sullivan
Phone: **516.877.3854**

Accommodations and Services Coordinator: Grace Qi Hu
Phone: **516.877.3545**

Assistant Technology/508 Compliance Specialist: Liam Owens
Phone: **516.877.4547**

Administrative Assistant: Melissa Dean
Phone: **516.877.3806**

Email: sao@adelphi.edu
Location: **Ruth S. Harley University Center, 3rd Floor**

RIGHTS AND RESPONSIBILITIES

I. Student Access Office

The Student Access Office has the right to:

- Request and receive current disability documentation that supports requests for accommodations, academic adjustments, and/or auxiliary aids and services
- Deny a request for accommodations, academic adjustments, and/or auxiliary aids and services if the documentation does not demonstrate that the request is warranted or the student fails to provide appropriate documentation
- Select among equally effective accommodations, academic adjustments, and/or auxiliary aids and services
- Refuse accommodations, academic adjustments, and/or auxiliary aids and services that impose a fundamental alteration of a University program or activity

The Student Access Office has the responsibility to:

- Provide information to students with disabilities in accessible formats upon request
- Ensure that courses, programs, services, activities and facilities are available and usable in the most integrated and appropriate settings
- Review petitions for reasonable accommodations to determine eligibility for services and nature of accommodations
- Provide or arrange reasonable accommodations, academic adjustments, and/or auxiliary aids and services
- Maintain appropriate confidentiality of records and communication, and to disclose such information when permitted by law
- Serve as a liaison between students and faculty
- Serve as a resource on disability issues for the Adelphi campus community

II. Faculty

Faculty members have the right to:

- Identify and establish standards for courses and academic programs
- Verify through SAO the eligibility for and nature of accommodations before provision of accommodations occurs
- Request assistance and resources from SAO

Faculty members have the responsibility to:

- Evaluate students solely on the basis of their academic performance
- Work with the student and SAO to ensure the provision of reasonable accommodations
- Foster an accessible learning environment to all learners;
- Address concerns about disability accommodations with SAO

III. Students

Students with disabilities at Adelphi University have the right to:

- Equal access to courses, programs, services, activities and facilities offered through the University
- Equal opportunity to learn and receive reasonable accommodations, academic adjustments and/or auxiliary aids and services
- Decide whether or not to utilize their documented accommodations, which includes, but is not limited to, exams, note taking, interpreting, etc.
- Information available in accessible formats

Students with disabilities have the responsibility to:

- Meet qualifications and maintain essential institutional standards for courses, programs, services, activities and facilities
- Identify themselves as individuals with disabilities when requesting an accommodation and seek information, counsel and assistance as necessary
- Document disability according to established guidelines and demonstrate how disability substantially limits their participation in courses, programs, services, activities and facilities
- Follow published procedures for obtaining reasonable accommodations, academic adjustments and/or auxiliary aids and services

Students are advised to:

- Meet with their professors to discuss the testing and academic accommodations that they anticipate needing for each class
- Self-disclose their disability status to faculty and staff when appropriate
- Exercise self-advocacy to meet their disability-related needs

ACCOMMODATIONS PROCESS

Procedure for Requesting Reasonable Accommodations

Students must follow procedures for requesting accommodations, including:

1. Complete and file a Petition for Reasonable Accommodations form.
2. Submit supporting disability documentation.
3. Once an ADA determination has been made, student will receive a response to their Adelphi email.
4. Students must complete the Student Access Office online orientation through their Moodle account and sign all necessary agreements before utilizing approved accommodations.

Students must allow for a reasonable time frame for the petition review process to be completed.

It must be noted that the University and SAO reserve the right to deny requests for services or accommodations while the receipt of appropriate documentation is pending.

Defining Reasonable Accommodations

Reasonable accommodations are adjustments to programs, policy and practice that make aspects of the University experience accessible and provide equal opportunities to Adelphi students with disabilities. An equal opportunity means a chance to attain the same level of performance or to enjoy equal benefits and privileges as are available to a similarly situated student without a disability. Students are not charged for the cost incurred in providing reasonable accommodations, including auxiliary aids and services (e.g., American Sign Language interpreters, note-taking services or required textbooks in alternative format).

To determine reasonable accommodations, SAO may seek information from appropriate University personnel regarding essential standards for courses, programs, services, activities and facilities. Final determinations of reasonable accommodations are made by SAO in collaboration with the student and faculty as warranted. Reasonable accommodations are determined by examining:

- Environmental barriers limiting curricular, facility or programmatic access;
- Whether or not the student has access to the course, program, service, activity or facility without an accommodation;
- The range of possible accommodations that might remove the barriers;
- Whether or not essential elements of the course, program, service, activity or facility are compromised by the accommodations.

Notification of Eligibility for Accommodations

A letter is sent to the student stating either approval or denial of accommodations. The Letter of Approval (LOA) will list the accommodation(s) which the student qualifies for in accordance with the Americans with Disabilities Act and other federal laws pertaining to disability. The Letter of Denial (LOD) will provide explanation as to why the submitted documentation does not support the accommodation request. Students will have the option to either submit further documentation in support of their request or to file an appeal from the initial ADA determination.

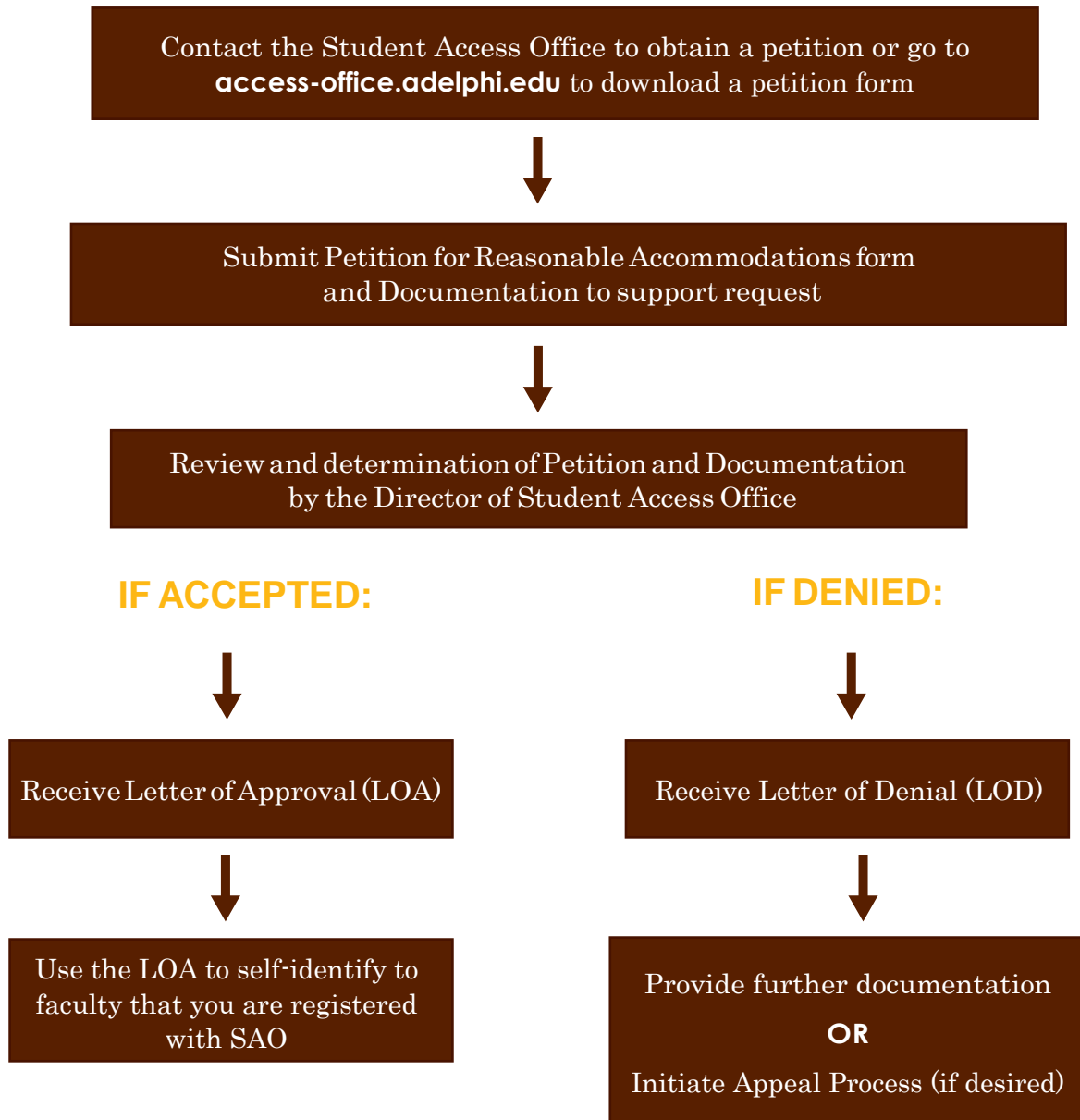
Changes in Accommodation Needs

- Students are entitled to request additional accommodations or academic adjustments during the course of the semester, or at any time during their tenure at Adelphi University.
- Students are also entitled to request modifications to the nature of the accommodations.
- Students must work with SAO for appropriate changes to accommodations, academic adjustments and/or auxiliary aids and services. SAO should be contacted at the earliest indication of accommodation needs and appropriate documentation must be provided to support accommodation. Students must allow for a reasonable time frame for the coordination and provision of new accommodations or modifications to existing accommodations.

Academic Dishonesty

Students registered with SAO are expected to uphold all of the University's academic integrity policies and abide by the student *Code of Conduct*. SAO is committed to upholding these policies. Any actions that compromise academic integrity or Adelphi's student *Code of Conduct* will be referred to the Office of Student Conduct and Community Standards for appropriate disciplinary action.

HOW TO APPLY FOR REASONABLE ACCOMMODATIONS AND ACADEMIC ADJUSTMENTS



GENERAL GUIDELINES FOR DOCUMENTATION

Section 504 of the Rehabilitation Act and the Americans with Disabilities Act allows colleges to require disability documentation to verify the need for accommodations. The SAO has established the following guidelines for documentation:

1. Documentation must be **recent** in order to assess the current impact on academic functioning.
2. Documentation must be **comprehensive** and establish clear evidence of a significant impact on academic functioning.
3. Documentation must be relevant to requested accommodations.
4. Documentation must be from a medical or other licensed professional.
5. Documentation must be accompanied by a history of reasonable accommodations and academic adjustments.

If the original documentation is incomplete or inadequate to determine the extent of the disability or reasonable accommodation(s), the University has the discretion to require additional documentation. Any cost incurred in obtaining additional information must be borne by the student.

If documentation is not available, the student may request learning or psychological disability evaluations to be administered by Adelphi University’s Gordon F. Derner School of Psychology (516.877.4820). There is no cost to students for these services. Upon request, additional referrals for disability evaluations are available through SAO.

Student Access Office [web page link to the Guidelines for Documentation](#)

ACCOMMODATIONS FOR ONLINE LEARNING

Reasonable accommodations are available in online classes for students with a documented disability. Please note that due to the nature of online courses, some accommodations approved for on-campus classes may not apply. Equal access in the learning environment remains a top priority for Adelphi University. The resources shared here are for both students and faculty to provide guidance on how to implement accommodations for online courses. Accommodation resources for online courses are available at:

Student Access Office [web page link to Online Learning Resources](#)

SCHEDULING TESTING ACCOMMODATIONS

- Student must identify to their instructor that they are documented to receive exam accommodations at the start of each semester. Should the instructor be unable to provide the exam accommodations, students are required to follow the SAO exam request processes.
- If it is determined that the exam will be proctored at SAO, students must submit their requests through their student account on Accommodate located on eCampus a minimum of seven days prior to the exam date.
- If the instructor reschedules the exam, student must notify SAO to reschedule accommodative testing. SAO will confirm any changes with the instructor.

SCHEDULING ACCOMMODATIONS FOR ACADEMIC ASSISTANCE

I. NOTE-TAKING ASSISTANCE FOR LECTURE-BASED COURSES

SAO engages in an interactive process with each student and reviews requests for accommodations on an individualized, case-by-case basis. Depending on the nature and functional limitations of a student's documented disability, the student may be eligible for note-taking assistance for lecture-based courses. Note-taking assistance is an accommodation that provides access to lecture-based courses only and in the absence of faculty-provided notes and/or PowerPoint course content slides. Seminar, interactive/group discussion and "hands-on" courses do not require note-taking assistance.

The Student Access Office meets the requirements of note-taking assistance through the implementation of the following accommodation:

Use of Assistive Technology (Glean Note Taking Assistance)

Glean Note Taking Assistance is a software program that allows students to take better notes. The program will record lectures with your own device and allow you to edit notes on your computer. Glean is the preferred method of note-taking assistance.

If you are a student registered with the SAO and have been approved for note-taking assistance, contact SAO at sao@adelphi.edu to coordinate a meeting with the Assistive Technology/Section 508 Compliance Specialist for training on Glean and installation of the program on your personal laptop or device.

More about Glean Note Taking Assistance software/app:

- Unique note-taking assistance tool that allows interactive audio note-taking functionalities and features
- Provides note-taking assistance that is compatible with Zoom and other video conference platforms
- Imports PowerPoint slides, PDFs, images and/or screen captures into your notes.
- Advanced audio cleanup capabilities (e.g., remove hisses, clicks), ability to adjust audio playback speed, voice pitch

Note: Please be advised that all students are required to provide the instructor with a signed Audio Recording Agreement for all lecture-based courses in which they will be using an audio recording device.

II. REQUIRED TEXTBOOKS IN ALTERNATIVE FORMAT

Students who require their textbooks in an alternative format as an accommodation must adhere to the following procedures:

- Students who need books in alternative format must notify SAO upon registration, but no less than four weeks prior to the start of each semester. Students must provide a list of the books they need each semester. Late notification may result in a delay in the acquisition of books in alternative format.

- If you are sick or unable to take the exam at the scheduled time, SAO requires you to:
 - (a) Contact instructor.
 - (b) Contact SAO to explain you will not be taking the exam on that day.

You must make contact prior to your scheduled exam time if you are unable to take your exam. Makeup exams will only be permitted with approval of instructor.

Administered-Day-of-Exam Instructions

- Arrive at least five minutes before scheduled exam start time at exam site. Review format of the examination with proctor. Arrival at exam site after the scheduled exam start time may result in loss of extended time allocation.
- Direct questions directly to proctor. If proctor is unable to answer questions, SAO will arrange for you to contact your instructor.
- Take examination according to approved testing accommodations.
- Return completed exam to proctor. All scrap paper and worksheets must be returned with the exam.

A Final Word on Testing

Accommodative testing allows the student to take his/her exams in an alternative environment, or in an alternative format. Accommodative testing does not alter the content of the exam. Students with disabilities are held to the same standards as students without disabilities.

Students using accommodative testing at SAO are expected to uphold the integrity of the exam. Should that integrity be compromised in any manner, students will be referred for disciplinary action. Cheating and all other forms of academic dishonesty will not be tolerated.

- Contact the SAO Assistive Technology/Section 508 Compliance Specialist, to register with Learning Ally. Students may register online at [learningally.org](https://www.learningally.org) through the SAO membership.
- Books in digital format will be emailed directly to student. A Pledge Agreement must be signed by the student indicating they have purchased the textbook prior to receiving the electronic format.
- Students must show proof of purchase for textbooks provided in alternative format by the publisher.
- An alternative format resource list is provided on the SAO website at access-office.adelphi.edu/alternative-format-textbook-resources.

III. ACADEMIC MATERIALS IN ENLARGED PRINT FORMAT

- Students must notify SAO of the need for academic materials in enlarged print format. This may include, but is not limited to, course handouts and faculty exams.
- Students who require enlarged print format must submit a written or verbal request to SAO each semester. Upon receipt of the student's request, SAO will work with faculty and the student to provide the enlarged print format.
- Students must allow a reasonable time frame for SAO to complete the process for enlarging class materials and handouts.

IV. AMERICAN SIGN LANGUAGE (ASL) INTERPRETERS

American Sign Language interpreting services are arranged for students who are deaf or hard of hearing. Students must adhere to the following protocols in order to receive interpreting services:

- Notify SAO at least four weeks prior to the start of each semester of interpreting needs. Late notification may result in a delay in services.
- When unable to attend class due to illness or other reasons, notify SAO two full business days in advance. At least two full business days' advance notice is required to cancel interpreting services without a penalty. Students who develop a pattern of missing classes without notifying SAO may be held responsible for interpreting costs.
- Students must notify SAO of class scheduling changes, including room location changes, course selection changes or class time changes.

V. ASSISTIVE LISTENING DEVICES (ALD)

- Contact SAO at sao@adelphi.edu to coordinate a meeting with the Assistive Technology/Section 508 Compliance Specialist to determine appropriate ALD options if applicable.
- The Adelphi University Performing Arts Center (Adelphi PAC) has a separate listening system available to patrons. Information about this system can be obtained by calling **516.877.4930**.
- The Adelphi PAC's Olmsted Theatre is equipped with a T-Coil Hearing Loop System.
- T-Coil Hearing Loop System is available at Adelphi's Garden City campus. More information can be found at adelphi.edu/news/assisting-those-with-hearing-loss.
- T-Coil Hearing Loop System available in Post Hall, Room 107, Nexus Building, Rooms 154, 159, 239, 242, 275, Swirbul Library, Room 201 (Hay Lab); Hagedorn Hall, Room 209

VI. ADAPTIVE LAB EQUIPMENT/ART TOOLS

Adaptive equipment for lab or art classes can be arranged for students through SAO. Requests should be made at least four weeks prior to the first day of class. Late notification will result in a delay in the acquisition of adaptive equipment. Adaptive lab equipment and/or art tools are provided based on programmatic and individualized need.

VII. TRANSCRIPTION/COMMUNICATION ACCESS REALTIME TRANSLATION (CART) SERVICES

If you are requesting transcription/CART services please adhere to the following protocols in order to receive this service:

- Notify SAO at least four weeks prior to the start of each semester of transcription/CART needs. Late notification may result in a delay in services.
- Transcription/CART services for events, tours, Orientation, registration, etc., require at least two weeks' notice. Late notification may result in a delay in services.
- When you are unable to attend class due to illness or other reasons, notify SAO two full business days in advance. At least two full business days' advance notice is required to cancel transcription services without a penalty. Students who develop a pattern of missing classes without notifying SAO may be held responsible for transcription costs.
- Students must notify SAO of class scheduling changes, including room location changes, course selection changes or class time changes.

MEETING STUDENT ACCESSIBILITY NEEDS ON CAMPUS

I. CLASSROOMS

SAO arranges for classroom relocation for students with disabilities in order to remove barriers, such as buildings without elevators. Students must:

- Notify SAO upon registration, or as soon as possible, of their classroom accessibility needs.
- Provide information regarding their limitations with:
 - Desks
 - Seating
 - Stairs and/or elevators
 - Specific buildings on campus

II. HOUSING

Students who require modifications to their rooms on campus or need special housing arrangements should contact SAO as soon as possible. Students must complete the Petition for Reasonable Housing Accommodations Assignment form and provide documentation to support the need for the requested accessible housing accommodations.

All requests will be reviewed in accordance with Section 504 and the Fair Housing Act; reasonable housing assignments will be assigned through the Office of Residential Life and Housing (RLH). For students approved by the SAO for reasonable accommodations in housing assignments, their assignments will be determined by Residential Life and Housing on a case by case basis and they will not incur additional expenses to obtain the approved accommodation, unless the student elects to seek a different housing tier than the one assigned by RLH. If the student elects to seek a different housing tier than the one assigned by RLH, the student will be placed in the regular housing selection process and will be responsible for paying any additional charges associated with that housing tier, in accordance with the published schedule of room rates.

III. ATTENDING CAMPUS EVENTS

Accommodations for campus events are coordinated primarily by the department sponsoring the event and with assistance provided by SAO. Students must notify sponsoring departments of accommodations needed to attend the event (examples: ASL interpreters for a theatrical production or accessible transportation for an off-campus trip sponsored by Adelphi University).

IV. ASSISTIVE TECHNOLOGY

Access to computer software, hardware and other assistive devices is essential for education for students with disabilities. College students routinely depend on technology to complete assignments, conduct research and take part in online activities. Adelphi University is deeply committed to providing opportunities for college students who have disabilities to meet the academic demands of college through access to appropriate technology tools. State-of-the-art assistive technology solutions are available at the Adelphi Swirbul Library and the SAO. These include, but are not limited to; Glean Note-taking Assistance, Kurzweil text-to-speech software, ZoomText screen magnifier, NVDA screen reader, Google voice to text, Dragon Naturally Speaking speech-to-text software, and much more can be made available on a case-by-case basis. Adelphi offers a wide variety of solutions designed to assist students with learning, sensory, neurodevelopmental or physical disabilities in achieving their academic goals and independence.

V. DIETARY MODIFICATIONS

Students who request dietary modifications due to a disability must complete a Petition for Reasonable Accommodations form and submit supporting documentation. The director of SAO will then review the petition and supporting documentation; please allow for a reasonable time frame for the petition review process to be completed. During the petition review process, the director may consult with the director of Health Services, depending on the nature of the disability. Once the review process is complete, the student will receive notification to their Adelphi University student email as to whether or not the request has been approved. Please be aware that all decisions regarding equal access are made in accordance with the ADA and Section 504 of the Rehabilitation Act. Should the accommodation request be approved, the director will consult with the director of Auxiliary and Event Services, Adelphi Dining, and the student to consider an appropriate dietary modification.

CONFIDENTIALITY

SAO is responsible for maintaining confidentiality of student records and may not release any part of the documentation without the student's informed and written consent.

A professor does not have the right to ask a student about the nature of their disability. A student may disclose the nature of their disability if they wish to do so. Copies of disability documentation can be provided only with a written release signed and dated by the student.

However, it must be noted that under the Family Educational Rights Protection Act (FERPA), certain administrators in the Division of Student Affairs (e.g., the dean, etc.) are permitted access to this information in cases when appeals are made. Disability-related documentation and information is managed very carefully. SAO will not disclose a student's disability status, or any information about a student's disability, without his or her express, written consent.

CONFIDENTIALITY

Student Access Office [webpage link to Policies and Procedures](#)

SECTION 504/ADA APPEALS/GRIEVANCE PROCESS FOR STUDENTS WITH DISABILITIES

Adelphi University has adopted an internal appeals/grievance procedure providing for prompt and equitable resolution of complaints alleging any action prohibited by the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794). Section 504 states, in part, that "no otherwise qualified handicapped individual ... shall, solely by reason of his or her handicap, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance...." The discrimination coordinator pursuant to Section 504 is Jane Fisher, director of talent management and labor relations, Levermore Hall, Room 203, **516.877.3220**.

Allison Vernace '13, Chief of Community Concerns and Resolution, has been designated to coordinate Section 504/ADA compliance efforts involving students. Complaints should be addressed to:

Chief of Community Concerns and Resolution

Adelphi University

One South Avenue

Garden City, New York 11530

516.877.6808

avernace@adelphi.edu

1. A complaint should be filed in writing or verbally, contain the name and address of the person filing it, and briefly describe the alleged violation of the regulations.
2. A complaint should be filed as soon as possible after the complainant becomes aware of the alleged violation, preferably within five school days.
3. An investigation, as may be appropriate, will follow a filing of the complaint. The Chief of Community Concerns and Resolution will conduct the investigation. These rules contemplate

informal but thorough investigations, affording all interested persons and their representatives, if any, an opportunity to submit evidence relevant to a complaint.

Reasonable accommodations (if any) recommended by the SAO will continue while a complaint is under investigation and is pending.

4. The Chief of Community Concerns and Resolution involving students will maintain the files and records of Adelphi University relating to the complaints filed involving students.
5. The right of a person to a prompt and equitable resolution of the complaint filed hereunder will not be impaired by the person's pursuit of other remedies, such as the filing of a Section 504 or ADA complaint with the responsible governmental department or agency. Using this grievance procedure is not a prerequisite to the pursuit of other remedies.
Should a formal complaint be filed with a governmental department or agency, the risk manager in the Office of Business Affairs and the discrimination coordinator must be notified and given copies of the complaint before an internal investigation takes place.
6. These rules will be construed to protect the substantive rights of interested persons, meet appropriate procedural standards and assure that Adelphi University complies with the ADA, Section 504 and their implementing regulations.

REHABILITATION ACT OF 1973

Section 504, Federal Register / Vol. 45, No. 92, pp. 30937-30944

Section 504 is designed to eliminate discrimination on the basis of disability in any program or activity receiving federal financial assistance. It provides that no qualified person with a disability shall, on the basis of disability, be excluded from participation in, be denied benefits of or otherwise be subjected to discrimination under any program or activity that receives or benefits from federal financial assistance. "Persons with disabilities" means any person who has a physical or mental impairment which substantially limits one or more major life activities, has a record of such impairment or is regarded as having such impairment.

Admissions and Recruitment

Qualified persons with disabilities may not, on the basis of disability, be denied admission or be subjected to discrimination in admission or recruitment. Institutions may not make pre-admission inquiry as to whether an applicant for admission is a person with a disability. After admission, the university may make inquiries on a confidential basis as to disabilities that may require accommodation.

Academic Adjustments

Universities shall make such modifications to academic requirements as are necessary to ensure that such requirements do not discriminate or have the effect of discriminating, on the basis of disability, against a qualified applicant or student with a disability. Academic requirements that the recipient cannot demonstrate to be essential to the program of instruction being pursued by said student or to any directly related licensing requirement will not be regarded as discriminatory within the meaning of this section.

Modifications may include changes in the length of time permitted for the completion of degree requirements and adaptation of the manner in which specific courses are conducted. Universities shall

take such steps as are necessary to ensure that no student with a disability is denied the benefits of, excluded from participation in or otherwise subjected to discrimination under the education program or activity operated by the school because of the absence of educational auxiliary aids for students with impaired sensory, manual or speaking skills.

Section 504 is too lengthy a document to include in this publication. If you wish a complete copy of the legislation, contact SAO.

AMERICANS WITH DISABILITIES ACT (ADA)

What Is the ADA?

The Americans with Disabilities Act was signed into law on July 26, 1990. This act protects millions of Americans with disabling conditions from discriminatory practices in public accommodations (including colleges and universities), employment, transportation and telecommunications. The ADA extends the coverage of Section 504 of the Rehabilitation Act of 1973.

The ADA protects every person who either has, used to have or is treated as having a physical or mental disability which substantially limits one or more major life activities. Individuals who have serious contagious and noncontagious diseases such as HIV/AIDS, cancer, epilepsy or tuberculosis also are covered under the auspices of the ADA.

Employment

University institutions, as employers of students, faculty and staff, and recipients of federal funding, may not discriminate against qualified individuals with disabling conditions and must reasonably accommodate the disabilities of qualified applicants or employees unless undue hardship would result.

Public Services

Universities may not discriminate against qualified individuals with disabling conditions by excluding them from participating in or denying them the benefits of the services, programs or activities of the university.

Public Accommodations

Public facilities of universities, including student unions, museums, athletic arenas, auditoriums, libraries, recreational facilities, etc., must be accessible to individuals with disabling conditions.

FOR MORE INFORMATION REGARDING THE ADA, CONTACT SAO AT EXT. 3806.

DIVISION OF STUDENT AFFAIRS—OTHER DEPARTMENTS

R. Sentwali Bakari, PhD
Vice President for Student Affairs
Nexus Building, Room 304
516.877.3151

Joseph De Gearo
Dean of Students and Strategic Initiatives
Nexus Building, Room 302
516.877.3654

Student Counseling Center
Carol Lucas, PhD
Director, Counseling and Support Services
Nexus Building, Room 132
516.877.3154

Health Services
Nicole Gaudino, Executive Director
University Health and Wellness
Waldo Hall, first floor
516.237.8652

Office of Residential Life and Housing
Guy Seneque, Director
Earle Hall, Room 100
516.877.3650

Center for Student and Community Engagement
Anna Zinko
Assistant Dean for Student and Community Engagement
Ruth S. Harley University Center, Room 126
516.877.3609

Office of Student Conduct and Community Standards
Brian Glick, EdD, Director
Levermore Hall, Room 14
516.877.3940

Notes

SAFETY FIRST

Colleges and universities are required under federal law to publish and make available an annual campus security report, which includes, among other information, statistics on campus crime. The crime statistics for all colleges and universities required to comply with this law are available from the United States Department of Education.

Adelphi University's annual security report includes statistics for the previous three years concerning reported crimes that occurred on campus; in certain off-campus buildings or property owned or controlled by Adelphi University; and on public property within, or immediately adjacent to and accessible from, the campus. The report also includes institutional policies concerning campus security, such as policies concerning alcohol and drug use, crime prevention, the reporting of crimes, sexual assault, emergency response plan, timely warnings, fire statistics, missing students and other matters. The advisory committee on campus safety will provide upon request all campus crime statistics as reported to the United States Department of Education. You may obtain a copy of this report by contacting the Department of Public Safety and Transportation, Levermore Hall, lower level, 516.877.3500 or by accessing safety.adelphi.edu.

The United States Department of Education's website for campus crime statistics is ope.ed.gov/security.

As a reminder, the back of any Adelphi University ID card provides you with weather advisory and alert numbers to obtain information on any possible delayed openings or school closings. To register for the University Mass Notification System, log on to eCampus (ecampus.adelphi.edu) and click on University Mass Notification System.

ACCREDITATION

Adelphi University, an independent, comprehensive institution, is chartered by the University of the State of New York and is accredited by the Middle States Commission on Higher Education, 3624 Market Street, Philadelphia, PA 19104-2680, 267.284.5000; the New York State Education Department, 89 Washington Avenue, Albany, NY 12234, 518.474.3852; the Commission on Collegiate Nursing Education, One Dupont Circle NW, Suite 530, Washington, D.C. 20036, 202.887.6791; the Council on Academic Accreditation in Audiology and Speech-Language-Pathology, American Speech-Language-Hearing Association, 2200 Research Boulevard, Rockville, MD 20850-3289, 800.638.8255; the Council on Social Work Education, 1701 Duke Street, Suite 200, Alexandria, VA 22314, 703.683.8080; the Council for the Accreditation of Educator Preparation (CAEP), 1140 19th Street NW, Suite 400, Washington, D.C. 20036, 202.223.0077; and AACSB International-The Association to Advance Collegiate Schools of Business, 777 South Harbor Island Boulevard, Suite 750, Tampa, FL 33602-5730, 813.769.6500.

EQUAL OPPORTUNITY AND NOTICE OF NONDISCRIMINATION

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